

**Minutes of the Meeting of Alconbury Weston Parish Council
held on Monday 10th October 2011 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker (Chairman), Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor
Mrs. H. Mobius & Ms. K. Sewell.

Also present: District Cllr. K. Baker, County Cllr. L. Kadic, County Cllr. P. Brown, Mrs. D.
Benham (Clerk) and 1 member of the public.

1. Apologies for absence: None received.

2. Declaration of Interests: None received.

3. Public participation: No issues were raised.

4. Presentation and request for a donation from Alconbury Sports and Social Club:
Representative not available. Item carried forward to the next meeting.

5. Minutes of the meeting held on 22nd August 2011: The minutes of the meeting held on 22nd
August 2011 were approved and signed by the Chairman.

6. Matters arising from the minutes:

a) Councillor vacancy – Notices advertising the vacancy were placed on the notice boards on 27th
September.

b) Alconbury Airfield – Approximately 45 residents from Alconbury and Alconbury Weston
attended a meeting on 19th September at the Alconbury Sports & Social Club, where they were able
to have an advance viewing of Urban and Civic's plans for Alconbury Airfield. The Open Day at
the Airfield on 24th September attracted several thousand people who were able to look at displays
and talk to the design team. A feedback meeting was held on 27th September. Cllr. Baker and the
Clerk will attend the next Liaison meeting on 20th October.

c) Church Way - County Cllr. Kadic advised that she had contacted Trevor Roberts, Head of
Neighbourhood Services at Luminus to request additional parking places for their residents.
Councillors noted that the owner of a very overgrown garden in Church Way had taken steps to
clear it, following an approach made by County Cllr. Kadic.

d) Village website – www.alconbury-weston.org.uk now available to view with Parish Council
section for minutes of meetings and policy documents. A map of the parish paths is also available to
download. The Chairman thanked Cllr. McGregor for his work on the website.

e) Dog waste bin – Cllr. Lomas proposed that the Parish Council should purchase a Fido 25 dog
waste bin and fixings from Glasdon, list price £84.24 plus VAT. Seconded by Cllr. Baker,
unanimously agreed. District Cllr. Baker to confirm verbal agreement by HDC to empty the bin.
Cllr. Coulson agreed to fit the bin on the footpath sign half way up Vinegar Hill on the right.

f) Flower bed/containers at the entrance to the village and on the bridge railings – Cllr. Sewell had
placed an article in the Parish Pump asking for ideas and volunteers but had received no response.
Therefore no further action will be taken.

g) Bench/paths map for the Village Green – Cllr. Sewell reported that Alconbury Parish Council's
map had cost approximately £1000. The Clerk confirmed that money had been set aside in the
budget and suggested that Cllr. Sewell ask the Explorers if they would like to take on the project of
designing the Parish Paths map. Unanimously agreed by councillors. The Clerk circulated examples
and prices of benches made from recycled materials. Councillors to arrange a site meeting to agree
the location of the map and bench.

h) Alconbury Telecom - The Clerk confirmed that Alconbury Telecom had already committed to
the production of the feasibility study and business plan and that as agreed at the last meeting,
Alconbury Parish Council had been reimbursed for the £200 paid as a Section 137 donation on

behalf of Alconbury Weston Parish Council.

7. Parish Paths.

Cllr. McGregor reported that the overgrown hedge on footpath 8a had been trimmed back.

Cllr. McGregor and the Clerk had both complained to CCC that footpath no. 4 was overgrown and impassable. Cllr. McGregor reported that the stile on the old footpath was now dangerous. Clerk to contact Camilla Haggert again.

8. Play Area.

The Clerk had arranged for Wicksteed Leisure to reset the edging stones around the swing and roundabout and to repair the safety surface. The soil around the safety surfaces had been levelled and seeded to avoid the grass cutters dislodging the edging stones again. All work had been carried out under the warranty. The Clerk emphasized that regular checks on the soil level should be made to avoid further problems.

Cllr. Lomas reported that he had cleared a quantity of rubbish from a split rubbish bag. Cllr. Lomas to organize a working party to wash down the play equipment.

9. Planning - Update on planning enforcement case.

Case no. 0300179ENBCOM - Commercial building on Hamerton Road. Enforcement officer promised an update but has failed to respond again. District Cllr. Baker is awaiting a response from a request to Nick Guyatt, Deputy Executive Leader for assistance in this matter.

10. Financial report.

a. Payment of outstanding debts.

Cllr. Coulson proposed retrospective approval of payment of items (1) to (3) and approval of payment of items (4) to (8). Seconded by Cllr. Sewell, unanimously agreed.

(1) Alconbury Parish Council - £200.00, reimbursement of Section 137 payment to Alconbury Telecom. Cq. No. 100878

(2) Suffolk ACRE Services - £477.73, Parish Council insurance. Cq. No. 100879

(3) Mrs. D. Benham - £268.12, wages and expenses of Parish Clerk for August. Cq. No. 100880

(4) Balfour Beatty - £48.12, maintenance of 2 street lights. Cq. No. 100881

(5) ADCHC - £51.50, room hire for meetings. Cq. No. 100882

(6) Cambridgeshire ACRE - £25.00, annual subscription. Cq. No. 100883

(7) Wicksteed Leisure - £54.00, annual safety inspection. Cq. No. 100884

(8) Mrs. D. Benham - £247.62, wages and expenses of Parish Clerk for September. Cq. No. 100885

b. Current position.

A copy of the receipts and payments was handed to each councillor. Copy to be attached to the minutes.

c. Request for a donation from Victim Support.

Councillors unanimously agreed that no donation should be made.

11. Police matters.

July crime report shows 1 vehicle crime. August crime report shows 1 vehicle crime.

12. Correspondence.

a. Letter from the Archive Office confirming receipt of minutes (November 1994 to January 2008) and accounts from 2005 to 2008. Accession nos. 5466 and 5465.

b. Letter from Leeds Day advising that copies of documents regarding recent work on the registration of common land will be held for 7 years.

c. Precept forms for 2012/13

d. HDC review of Neighbourhood Forums – questionnaire completed by Cllr. Baker. The next Neighbourhood Forum will be held on 26th October, starting at 7pm in the Civic Suite, Pathfinder

House.

- e. Alconbury Telecom September Update – to be circulated.
- f. Local Council Review – to be circulated.
- g. Planning application ref. 1101605FUL – to be circulated prior to the extraordinary meeting to be held on 24th October 2011.
- h. Letter from Luminus regarding Street Representative Scheme – to be circulated.
- i. CPALC AGM to be held on Saturday 3rd December at Bluntisham Village Hall starting at 10am. – agenda to be circulated.
- j. Commemorative tree and hedge planting for the Queen’s Diamond Jubilee - information to be circulated.
- k. Consultation on review of the decision to remove all subsidized bus service funding – questionnaire can be completed at www.cambridgeshire.gov.uk/busreview
- l. e-mails from Gareth Guest regarding proposed repairs to the bridge – site meeting arranged for 10am, Tuesday 25th October.

13. Reports from councillors.

County Cllr. Brown advised that CCC were investing in Broadband to bring better service to villages. Cllr. Baker advised that she had updated councillors emergency contact details held by the Environment Agency.

14. Date of next meetings:

Extraordinary Parish Council meeting - Monday 24th October 2011
Parish Council meeting – Monday 21st November 2011
Parish Council meeting – Monday 9th January 2012 (To be confirmed)
All meetings will start at 7.30pm at the Alconbury Memorial Hall.

Signed.....

Date.....