

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 16th December 2013 at Alconbury Memorial Hall.**

Councillors present: Mrs. J. Baker, Mr. M. Bryan, Mr. R. Coulson, Mr. S. Lomas, Dr. C. McGregor & Mrs. H. Mobius.

Also present: County Cllr. P. Ashcroft, District Cllr. K. Baker & Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. L. York (Personal) & County Cllr. P. Brown.

2. Declaration of Interests: None declared.

3. Public participation: No parishioners were present.

4. To approve the minutes of the last meeting held on 4th November 2013 : The minutes of the meeting held on 4th November 2013 were approved and signed by the Chairman.

5. Matters arising from the minutes:

a) Alconbury Weald – The Clerk attended a liaison meeting on 12th November.

The section 106 was being finalised. Education provision was almost agreed with one new secondary school with eight forms of entry and three new primary schools. HDC will be asking Urban & Civic to put aside a sum of money after phase 1 is complete, to be spent on transport. Details will depend on whether the A14 improvements go ahead but there will be provision for further traffic calming in The Stukeleys and Abbots Ripton. Open spaces will be secured in perpetuity and have arrangements for ongoing maintenance and management. Affordable housing levels will be agreed for each phase.

The incubator building is almost complete but there have been delays caused by Anglian Water, who have been trying to locate the main water supply in order to provide a connection which will serve the whole site.

Urban & Civic hope to start work on the southern access road through Grange Farm to the A141 next year. Details of the first 879 houses will be discussed with the Parish Councils in Spring 2014. These will be built close to the boundary with Little Stukeley.

The skill centre has been established on site and in time the shop in Huntingdon will be transformed into a skills hub.

Urban & Civic are working with the Local Enterprise Partnership to get both National and European funding into the site.

b) Humps in the road over the refurbished bridge – CCC are monitoring the levels of the carriageway for three months until 25/1/14.

c) Parish Council website – Councillors agreed that Cllr. Bryan should ask Parish Websites Ltd. for a free, no obligation quotation, including a “mock-up site” for councillors to consider.

6. Huntingdonshire Parish Conference: Cllr. Lomas and the Clerk attended the conference on 3rd December. The first part of the conference concentrated on the financial pressures on both the County Council and District Council over the coming 5 year period. It was made very clear by a series of speakers, that the situation was very serious and that all services were being reviewed in order to make substantial savings. The second part of the conference focused on how Parish Councils might fill the gaps when services are reduced, how volunteers could be used to assist in this, and opportunities for funding and how to get help with applications.

7. Cambridgeshire Future Transport: Cllr. Lomas and The Clerk attended a meeting on 12th November. Funding for subsidised bus routes is being cut from £2.7 million to £1.5 million per annum. CCC is therefore undertaking a review of all subsidised bus routes including the 46a, 402 and 404 routes which serve the Alconburys. They have produced a questionnaire for residents to

complete and return by 17th January and there will be a series of events that residents can attend. The nearest will be in Alconbury Memorial Hall on 15th January from 9am to 11am. The Clerk had obtained enough copies of the questionnaire for councillors to deliver one to every household, together with a slip to go inside, emphasizing how important it is to complete it. Residents can either post them back to CCC or use the red drop boxes located at the White Hart, school, doctors, shop, Memorial Hall or ASSC. The Clerk had also prepared notices to be displayed on the notice boards and at the bus stops. Cllr. Bryan volunteered to join CCC's Working Group and to attend their first meeting on 26th February.

8. Parish paths.

Cllr. McGregor reported that there was a large branch that had fallen down on footpath 5 and that he and Cllr. Baker would remove this. The Clerk had contacted Milton Estates regarding the new field gate and had been assured that they were happy with it's position.

9. Play area.

Cllr. Lomas advised that there were no issues to report. The Clerk advised that the play area safety inspection had been completed with no action required. A copy of the report was passed to Cllr. Lomas.

10. Planning.

a) New application:

1301727FUL – Rear single storey and two storey extension, 5 Vinegar Hill, Alconbury Weston, PE28 4JA. Cllr. Coulson proposed that Alconbury Weston Parish Council should recommend approval. Seconded by Cllr. McGregor, unanimously agreed.

b) Update on previously discussed applications:

1301513FUL – Erection of boundary fence, 12 Highfield Avenue, Alconbury Weston. Permission granted by HDC.

1201024OUT – Erection of equine dwelling with access. Salix Stud and Livery, Hamerton Road, Alconbury Weston. Permission granted by HDC.

1300518FUL – Retrospective proposed mixed use building for office, staff/mess room, secure storage and temporary dwelling. OS 9351 Buckworth road, Alconbury Weston. Applicant has lodged an appeal against HDC's decision to refuse permission.

c) Potential Rural Exception site on Vinegar Hill:

The Clerk had received a letter from HDC advising that the owner of a site on Vinegar Hill might be willing to develop it to provide affordable housing under HDC's Rural Exception Policy. HDC wished to know whether the Parish Council would support the principle of providing new affordable housing on this site for local households in need. Councillors voted 5 to 1 in favour of supporting the principle but would like HDC to establish the need for such housing via the usual method of a postal survey conducted by Cambridgeshire ACRE.

11. Financial report.

a) Payment of outstanding debts.

Cllr. Coulson proposed retrospective approval of payment of items (1) to (3) and approval of payments (4) to (7). Seconded by Cllr. Lomas and unanimously agreed.

(1) 1st Alconbury Brownies - £150.00, donation agreed at the last meeting. Cq. No. 100959

(2) A.C.Green - £100, replacement cheque for work carried out Jan '13. Cq. No. 100960 (original Cq. No.100934)

(3) Mrs. D. Benham - £233.84, wages and expenses of Parish Clerk for November. Cq. No. 100961

(4) ADCHC - £28.48, room hire for meetings. Cq. No. 100962

(5) Wicksteed Leisure - £54.00, play area safety inspection. Cq. No. 100963

(6) Mrs. D. Benham - £248.23, wages and expenses of Parish Clerk for December. Cq. No.

100965

(7) Alconbury Preschool - £100.00, donation towards outdoor play equipment. Cq. No. 100966

* Cq. No. 100964 was cancelled.

- b) Current position - A copy of the receipts and payments was handed to each councillor.
- c) Request for a donation from Alconbury Preschool – Donation requested to assist with replacing outdoor toys. Cllr. Mobius proposed that Alconbury Weston Parish Council should donate £100. Seconded by Cllr. Lomas and unanimously agreed.

12. Police matters.

October crime report shows one recorded crime in Alconbury Weston.

13. Correspondence.

- a) Huntingdon Health Walks leaflets.
- b) Local Council Review – to be circulated.
- c) Cambridgeshire Statement of Community Involvement – forwarded to councillors.
- d) Huntingdonshire Environmental Capacity Study – forwarded to councillors.
- e) Cambridgeshire & Peterborough 111 service – forwarded to councillors.
- f) Draft new constitution for CCC – forwarded to councillors.
- g) Cycle Legacy Grant – information read to councillors.

14. Reports from Councillors:

District Cllr. Baker advised that cuts to leisure facilities were likely. County Cllr. Ashcroft advised that the new A14 would not now be tolled.

15. Dates of the next meeting.

Monday 27th January 2014, Monday 10th March 2014, Monday 14th April 2014. All meetings start at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....