

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

Parish Clerk: Alison Benfield BA (Hons) FILCM

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14 July 2020

For the health, safety and well-being of our community as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 all Parish Council meeting will be held remotely until further notice.

Alconbury Weston Parish Council have resolved to use Zoom to facilitate the holding of meetings with an Extra Ordinary Meeting scheduled for Monday 20 July 2020 starting at 7.00pm

Should you wish to participate in the meeting please feel free to do so by clicking on the link - <https://us02web.zoom.us/j/85848008667?pwd=b1Z3b2JWWXRkdldkNG1TUVR1aUNDUT09>

Meeting ID: 858 4800 8667

Password: 788667

One tap mobile

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Dial by your location

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+44 203 901 7895 United Kingdom

Meeting ID: 858 4800 8667

Password: 788667

Alison Benfield

**Alison Benfield BA (Hons) FSLCC
PARISH CLERK**

41.0 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

42.0 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

43.0 PUBLIC PARTICIPATION

A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting

44.0 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 22 June 2020 (copy herewith) and agree these be signed at a future meeting in person

45.0 INTERNAL AUDITOR'S REPORT

To note that the Internal Audit has not been completed as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020

46.0 ANNUAL RETURN AND STATEMENT OF GOVERNANCE

To receive the attached documentation and to Resolve:

46.1 that this Council formally certifies itself as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 as neither its gross income or expenditure did not exceed £25,000 during the 2019/20 Financial Year

46.2 that this Council formally notes its consideration and confirmation that it has maintained an adequate system of internal control throughout each financial year in accordance with Assertions 2 and 6 of the Governance Statement contained in Section 4 of the Annual Return

46.3 that the Annual governance statement for 2019/20 be approved and signed

46.4 that the Accounting statements for 2019/20 be approved and signed

46.5 that following consideration of all the above documents, approval be given for the Annual Return to be signed by Chairman, Parish Clerk & Responsible Financial Officer following the meeting in line with Social Distancing requirements

47.0 APPOINTMENT OF INTERNAL AUDITOR FOR THE FINANCIAL YEAR 2020/21

To confirm the appointment of Evolve Tax & Accountancy LLP as the Internal Auditors for the 2020/21 Financial Year

48.0 ORDERS FOR PAYMENT

To note and agree the following payments are made:-

BEAM – Grass cutting	£285.00
Payroll & HMRC – July Salary	£273.59
EVOLVE Accountancy – Internal Audit	£90.00

Next meeting is Monday 10 August 2020