

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 16 April 2018 in Alconbury Memorial Hall**

Present:

Councillors: J Baker, M Bryan, S Lomas (Chairman), R Powley & L York

Clerk: A Benfield

160.0 DECLARATIONS OF INTEREST

No declarations of interest were made

161.0 APOLOGIES FOR ABSENCE

No apologies for absence were received

162.0 PUBLIC PARTICIPATION

No members of the public were present at the meeting

163.0 MINUTES

The minutes of the meeting held on 5 March 2018 were confirmed as a correct record and signed by the Chairman

164.0 PARISH PATHS AND TREES

It was noted that the amendment to footpath 4a has now been approved but has not been restated. Currently the fence is down and the path needs a cut to make it walkable although the drainage appears to be ok so it is not waterlogged. A discussion took place on whose responsibility it is to fix the fence and arrange for the grass to be cut and it was agreed that the Clerk should contact the Rights of Way Officer to arrange for it to be included on the footpath cutting regime.

The Clerk commented that she had been unable to secure any quotations at the current time for the required tree work as all contractors had either not responded or had declined to quote due to their existing workloads

- Resolved**
- 164.1 That the Clerk contact the County Council Rights of Way Officer and request that footpath 4a is added to the footpath maintenance schedule
 - 164.2 That the Clerk contact Dan Maynard and request a quotation for undertaking the tree maintenance work as specified in the Tree Report

165.0 PLAY AREA

Cllr Lomas commented that he had inspected the play area on 22 March, 3 April and 16 April with no matters to report

- Resolved**
- 165.1 That the report is received and noted
 - 165.2 That Cambridge Signs Company are appointed to replace the existing play area sign as a cost of £338.00
 - 165.3 That Wicksteed Playscapes are appointed to undertake the annual ROSPA play area inspection at a cost of £45
 - 165.4 That £10,000 of general reserves is ringfenced towards future provision of play equipment.

166.0 PLANNING

It was noted that the following planning application was considered between meetings with no comments submitted to HDC:-

APPLICATION REF. 18/00316/FUL: Retrospective permission for the design details of the conversion of the agricultural building previously approved under Class Q at Safefield Barn, Safefield Farm, Alconbury Hill

- Resolved**
- 166.1 That the planning application considered was received and noted
 - 166.2 That the Huntingdonshire Local Plan to 2036 has been formally submitted to the Planning Inspection for consideration and the consultation is now open for comments is received and noted

167.0 POLICE REPORT

No items relating to crime in Alconbury Weston have been received by the Clerk as being reported on the Police Neighbourhood Alert Crime updates since the last meeting

- Resolved** That the information is received and noted

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168.0 ORDERS FOR PAYMENT

The following payments were noted as requiring to be made:-

A Benfield – April Salary	£226.77
A Benfield – March & April expenses	£39.60
BEAM – March grass cutting	£285.00
CCC – Street Lighting	£150.66

Resolved That the above payments are agreed and made.

169.0 BANK RECONCILIATION

Resolved That the bank reconciliation up to 29 March 2018 is received and noted

170.0 BUDGET REPORT

A question was raised regarding the payment of hire fees for the room and the Clerk agreed to investigate further

Resolved That the Budget Report up to 31 March 2018 is received and noted

171.0 LOCAL HIGHWAY INITIATIVE

Members noted that the bid to have work done on the corner of Highfields Avenue had been successful and that it was now required to confirm it was willing to contribute £1500 towards the project.

Although members were pleased to note that the project had proven worthy of funding under the LHI Scheme consternation was raised that due to the confusion in November and December caused by County indicating that the work would be carried out by County outside of the LHI fund no financial provision had been made within the budgets and therefore the money was not allocated in this financial year.

It was agreed that in the circumstances the Clerk should contact the Highways Dept, confirm that the Council did wish the work to proceed and request that payment was deferred until the next financial year to allow budget provision to be made. Should an extension for payment not be granted it was agreed that the funds should be taken from the reserves.

Resolved That the Council confirm that the council would contribute £1500 towards the drainage project under the LHI but that an extension was requested for payment to be made in the 2019/20 financial year due to the county caused confusion during the budget setting process that resulted in no provision being made.

172.0 ALCONBURY WEALD JOINT PARISH COUNCIL LIAISON GROUP

Cllr Baker provided a comprehensive update on the liaison meeting held on 10 April 2018.

Resolved That the verbal report is received and noted

173.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

No reports were received from District or County Councillors

174.0 MATTERS FOR INFORMATION

174.1 It was noted that the Alconbury Memorial Hall AGM was taking place on 26 April 2018

174.2 Comments were made by Cllrs regarding matters that arose during the recent flooding. Cllr Powley confirmed that he would be dealing with these issues at the next Flood Emergency Group meeting. It was noted that Cllr Bryan was to write the article for the next village magazine.

174.3 No items were requested to be added to the next agenda.

Thanks were given to Cllrs Lomas and McGregor for the years of service they had provided to the village and everyone present wished them well for the future.

SIGNED: _____

Chairman - Alconbury Weston Parish Council

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