

**Minutes of the meeting of Alconbury Weston Parish Council
held on Monday 14 December 2020**

As a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 the meeting was held remotely.

Present:

Councillors: J Baker, P Baker, M Bryan, A Gillham, B Powley (Chairman) & A Stone

Clerk: A Benfield

Others: Mr Stephen Rochford

92.0 DECLARATIONS OF INTEREST

No declarations of interest were made

93.0 APOLOGIES FOR ABSENCE

No apologies for absence given

94.0 PUBLIC PARTICIPATION

No members of public were in attendance

95.0 CO-OPTION

Mr Stephen Rochford introduced himself to those present and provided a summary of why he wished to be co-opted onto the Parish Council and what expertise he would bring.

Resolved That Stephen Rochford by co-opted onto the Parish Council unanimously

96.0 MINUTES

The minutes of the meeting held on 9 November 2020 were confirmed as a correct record and it was agreed that they be signed by the Chairman when meeting in public is allowed.

It was noted that the resolution made at the previous meeting to purchase 3 additional brackets from Morelock Signs Ltd to enable mounting of the SID's had been omitted from the minutes. Members confirmed that this action should be progressed.

97.0 THURSDAY CLUB

It was confirmed that the funds that were being given to the Alconbury Thursday Club from Glyn's Fund be held by and ringfenced by the Parish Council until such time as the charity is formed and its bank account is opened. The new management group has been in communication with Hunts Forum regarding the new Charity's formation. The group have been active and are looking to deliver Christmas dinner to all members of the club before Christmas.

Clerk confirmed that the funds can be held by the Parish Council but no transaction can take place.

Resolved 81.1 That the verbal report from Cllr J Baker be received and noted

81.2 That the Clerk request the Charities Commission to investigate what funds within Caresco rightfully belong to the Thursday Club.

98.0 DEFIBRILATOR

Cllr Gillham provided a verbal report on the current situation. She reported that all aspects of the purchase and installation were covered. She was recommending that the ZOL type is the one that be bought with the associated cabinet.

The outstanding matters at the moment were to confirm the identity of a first responder and arrangements for the ongoing maintenance. It was agreed that Cllr Gillham approach the local First Responder with a view to confirming his agreement to cover Alconbury Weston including his carrying the ongoing maintenance on behalf of the Parish Council

Resolved That Cllr J Baker approach Urban & Civic and confirm that the Parish Council is now in a position to take ownership of a defibrillator unit

That the local First Responder be approached to confirm both the suitability of the proposed defibrillator model and to agree to oversee ongoing regular maintenance.

Chairman's
Initials

99.0	PARISH COUNCIL MERGER		
	The Chairman stated that he had already circulated background information regarding this matter and proposed that the Parish Council request a Governance Review be carried out by HDC. He further reported that he understood from the Chairman of Alconbury Parish Council that they would be addressing the topic at their next meeting.		
	Resolved	That the Parish Council request a Governance Review be undertaken by Huntingdonshire District Council on the options for a possible merger of the 2 councils.	
100.0	ESTIMATES OF INCOME AND EXPENDITURE FOR 2021-22		
	Resolved	81.1	That the report from the RFO be received and noted
		81.2	That a Precept of £14,964 be set for the 2021-22 financial year
101.0	POLICIES AND PROCEDURES		
	Resolved	81.1	That the Equality and Diversity Policy be adopted
		81.2	That the Memorial Bench Policy be adopted
102.0	REPORT FROM REPRESENTATIVES		
	Grass cutting & village green – Cllr P Baker reported there were no items to raise at the current time		
	Speedwatch – Cllr Stone reported that there were no plans to restart Speedwatch until the new year.		
	SID – she confirmed that permissions were now in place to erect the unit and it was agreed that she work with Cllr P Baker to liaise with the Speedwatch Co-ordinator to put the unit up on Buckworth Road in the first instance.		
	Communication with Parishioners – It was noted that both Cllrs Bryan & Gillham were now moderators on NextDoor.		
	Flood Emergency Plan – Cllr Powley reported that activity during a recent flood had highlighted communication issues with the Environment Agency, mainly due to home working during COVID. He would be seeking clarification for the future. He also highlighted the ongoing issue with 4x4's racing up and down in the flood water, a seemingly interminable problem which was not easy to address.		
	Cllr J Baker reported that the culvert from the brook to the North Road bridge was still blocked. The Clerk was asked to bring this to the attention of County Councillor Gardiner again.		
	Flood Alleviation – Cllr Bryan reported that the EA office was currently closed so there are no ongoing discussions at the moment		
	Play Area report – Cllr Gillham commented that she has received updated quotes from Eibe, Playdale and Play Souce with the costs being between £33,000 and over £50,000, and that she was still reviewing the suitability of the different proposals.		
	Cllr Bryan reported that the problem with the wet pour rising around the roundabout had not been resolved. The Clerk was to request Wicksteed to attend and quote for repair		
	Parish Paths & Trees – Cllr P Baker reported that the poor underfoot conditions of footpath 4 had been reported and he was awaiting an update from the owners who have indicated they would do some remedial work as soon as possible		
	Alconbury Weald Parish Liaison – Cllr J Baker confirmed she had circulated the minutes from the last meetings		
	Grant Funding – Item to be removed from the agenda		
	Highway Liaison – No report given		
	Wooley Hill Wind Farm Grant Body – Cllr Stone reported that a decision had been made by email on the last round of funding. 2 small applications had been received from Alconbury School. 1 st Feb and 1 st August are the bid dates for next year		
	Amey Waste Transfer Station – No report given		
	Parish Council Merger – See item 99		
	Cllr J Baker provided a verbal update on current communication with Golazo regarding the Tour of Cambridgeshire for 2021 and confirmed she would continue to investigate the dates and pitstop arrangements.		
	Resolved	That all reports be received and noted	
103.0	LUTON AIRPORT HOLDING PATTERN		
	The Chairman introduced the letter he had drafted for submission to HDC regarding the current consultation. Following a brief discussion, it was agreed that the Clerk submit it to both CCC Cllr Gardiner and the desk officer handling responses at HDC. The Chairman undertook to forward details of his report to Jonathan Djanogly MP.		
	Resolved	86.1	That the letter drafted by the Chairman be sent to Cllr Gardiner, HDC and the local MP.
	Chairman's Initials		

104.0	ORDERS FOR PAYMENT
	The following payments were noted as being made: -
	Payroll & HMRC – October salary £281.19
	Haven Power – Street Light Energy (direct debit) £9.74
	Resolved That the above payments be agreed and would be authorised by Cllrs M Bryan & P Baker
105.0	BUDGET REPORT
	Resolved That the Budget Report up to 30 November 2020 be received and noted
106.0	BANK RECONCILIATION
	Resolved That the Bank Reconciliation up to 31 October 2020 be received and noted
107.0	REPORTS FROM DISTRICT AND COUNTY COUNCILLORS
	None received as Cllr Gardiner was attending another meeting
108.0	MATTERS FOR INFORMATION
	Cllr Bryan commented that he had been asked what the cost of the new footbridge had been. It was agreed that this is not information held by the Parish Council and that the enquirer should be directed to the County Council for a response.
	Cllr Stone – requested that tree planting be including on the next agenda with each Cllr asked to consider where this would be feasible in advance.
	SIGNED: _____
	Chairman - Alconbury Weston Parish Council