

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

Temporary Parish Clerk: Charlotte Copley

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22nd June 2021

To: The Chairman and Members of Alconbury Weston Parish Council

You are hereby summoned to attend the Meeting of Alconbury Weston Parish Council to be held on **Monday 28th June 2021 at Upton Village Hall, Green Lane, Upton, PE28 5YE from 7.00pm.**



Charlotte Copley
Locum Clerk

Please read the following instructions carefully;

- Do not attend if you are currently experiencing Covid symptoms or should be self-isolating.
- Upon arrival attendees will be required to register themselves with Track and Trace via the app, if this is not possible a manual register will be completed.
- Please wear a mask at all times and adhere to the current social distancing regulations, hands, face, space, fresh air.

**For members of the public wishing to attend, the Council encourages you to register your place, this allows the monitoring of capacity due to Covid-19 restrictions.
Register your place by contacting the Clerk on the details above.**

If you do not wish to attend the meeting but would like something for the Council to discuss on the evening, relating to the items on the agenda, please send your questions beforehand to the Clerk who will forward your request to the Council at the meeting.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

AGENDA

1.0 PRESENT

2.0 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

3.0 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

4.0 PUBLIC PARTICIPATION

A maximum of 10 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

5.0 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 4th May 2021 (copy herewith) and agree these be signed at a future meeting in person.

6.0 COUNCILLOR VACANCY

7.0 COMMUNITY GOVERNANCE REVIEW – MERGER OF PARISH COUNCILS

To receive an update from the District Council Elections and Democratic Services Manager & Deputy Monitoring Officer regarding the Community Governance Review.

8.0 FLOOD ALIEVIATION

9.0 REQUEST FROM 1st ALCONBURY BEAVERS

To receive and consider the request to plant forget me nots on selected Parish Council owned areas.

10.0 CODE OF CONDUCT TRAINING

A review of Code of Conduct training recently attended by Cllr. Stone.

11.0 TOUR OF CAMBRIDGE

To note cancellation of this years event.

12.0 PLANNING

To receive notice of withdrawn application;

20/01547/FUL

The erection of 3 detached dwellings, following the demolition of the stables and the re-use of the exercise yard associated with the disused equestrian use. Salix Stud And Livery, Hamerton Road Alconbury Weston – withdrawn by applicant.

12.1 To receive notice from Street Naming, HDC as follows;

SNN7504 – 3 New Dwellings At Salix House, Hamerton Road, Alconbury Weston.

Plot 1 – 3 The Old Stables, Hamerton Road, Alconbury Weston

13.0 REPORTS FROM REPRESENTATIVES

12.1 Grass cutting & village green – Cllr P Baker

12.2 Speedwatch & SID – Cllr Stone

12.3 Communication with Parishioners – Cllr Bryan

12.4 Flood Emergency Planning – Cllr Powley

12.5 Flood Alleviation Plan – Cllr Bryan

12.6 Play Area – Maintenance – Cllr Bryan

12.7 Parish Paths and Trees – Cllr P Baker

12.8 Alconbury Weald Parish Liaison – Cllr J Baker

12.9 Highway Liaison – Cllr Rochford

12.10 Amey Waste Transfer station – Cllr Bryan

12.11 Wooley Hill Wind Farm Grant Body – Cllr Stone

12.12 To consider any actions as required as a result of the above reports

14.0 ORDERS FOR PAYMENT

To ratify those payments made between meetings

Payroll & HMRC – May

£281.19

Haven Power D/D

£ 9.37

To note and agree the following payments are made:-

1	BEAM – Grass cutting 01214/01228/01236	£855.00
2	Payroll & HMRC – A Benfield June salary	£281.19
3	Staff expenses A Benfield– PDF Filler	£106.52
4	Alconbury PC Locum Clerk pay May 2021	£103.18
5	Locum Clerk expenses June 2021 (travel)	£ 18.58
5	Cllr Bryan – flowers for planters	£ 24.00
6	Evolve Accountancy – Internal audit 2021	£ 90.00
7	Earth Anchors – Picnic bench	£540.00
8	AskIT – invoice 15381 April 2021	£ 50.40

15.0 BANK RECONCILIATION

To receive bank reconciliation.

16.0 TRANSFER OF FUNDS FROM UNITY BANK TO CCLA

Virement of £10,000 between accounts.

17.0 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020-21

Signature of Chairman and Responsible Financial Officer.

18.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

To receive verbal reports from District and County Councillors in attendance.

19.0 MATTERS FOR INFORMATION

18.1 To note the following communications not previously circulated:-

- None to date

18.2 To receive comments from Councillors regarding matters affecting the village.

18.3 To agree items to be brought forward to the next meeting for further consideration.

20.0 DATE AND TIME OF NEXT MEETING

Monday 9th August 2021 – Venue to be confirmed