

# ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

**Locum Parish Clerk: Alison Brown**

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Minutes of the Alconbury Weston Parish Council meeting held on Monday 7<sup>th</sup> March 2022 at Alconbury Sports and Social Club at 7.00pm.

## ACTION

### 102.0 PRESENT

**Councillors:** B Powley (Chairman) J. Baker (Vice Chair) P. Baker, M. Bryan, S. Rochford & A. Stone

**Clerk:** A Brown

**Also present** County and District Councillor Gardener  
5 x Members of public.

### 103.0 APOLOGIES FOR ABSENCE

None.

### 104.0 DECLARATIONS OF INTEREST

Cllrs J. Baker and P. Baker: agenda item 115 - planning application 22/00145/S73.  
Cllr M Bryan: agenda item 115 - planning application 22/00039/HHFUL.

### 105.0 PUBLIC PARTICIPATION

Two local residents raised concerns and objections regarding planning application 22/00145/S73 – agenda item 115.0. Cllr P. Baker gave a statement in response. The matter will be discussed by the Parish Council later in the meeting under the relevant agenda item.

### 106.0 MINUTES

**RESOLVED:** The minutes of the Alconbury Weston Parish Council meeting held on 24<sup>th</sup> January 2022 were agreed as a correct record of the meeting and signed by the Chair.

### 107.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLOR

Cllr Gardner read out his report which is appended to these minutes.

### 108.0 REPORTS FROM REPRESENTATIVES

108.1 Grass cutting and village green – Cllr P Baker has received the schedule of planned cuts from the contractor. As in previous years there will be 10 cuts. Village Green – nothing to report.

108.2 Highways and Speedwatch SID – Cllr Stone reported that she had attended the recent LHI Panel and is waiting to find out if the Parish Council bid for a solar powered SID has been successful. The Speedwatch kit, which is shared with Alconbury Weald, is due back in April; however, a coordinator and volunteers are still required to be able to run sessions. It was asked if the SID has superseded Speedwatch; however, it was noted that although the SID is useful, it is not able to record number plates of speeding cars which are then subsequently reported to the police. Cllr Powley asked if anyone knew to whom the Speedwatch kit actually belonged to as only having the kit for 6 months of the year is also an issue. It was agreed to wait until a new Speedwatch Coordinator has been found before challenging the ownership of the kit.

## ACTION

108.3 Communication with parishioners – Cllr Bryan stated that the deadline for articles for the next issue of the Parish Pump is 25<sup>th</sup> March 2022. He also informed the meeting of the new AW1 bus service runs as a round route from Huntingdon, through Alconbury Weston, Alconbury and Alconbury Weald. Dews which run the service will be putting up timetables on bus stops including updating electronic displays.

[AW1 - Huntingdon Bus Station - Alconbury Weston – Dews Coaches – bustimes.org](http://bustimes.org)

108.4 Flood alleviation (including TABFG report) – The latest TABFG report is appended to these minutes.  
Cllr P Baker reported an issue with flooding 4-acre field which has sitting water during periods of high rain. This is close to Wheatsheaf where residents saw gardens flooding 13 months ago. It has since been confirmed that the existing Slipe ditch, which runs from the area and could help drain it, belongs to Mary Bacon and is therefore her responsibility to maintain. Cllr P. Baker suggested that nothing significant should be done regarding the potential of the field to flood other than encouraging Mary Bacon to dredge the ditch to help the worst of the water get away during heavy rains. Councillors agreed that the flooding situation on the field should be reviewed once the ditch was cleared.

Cllr P  
Baker

108.5 Flood Emergency Planning – It was reported that a 3<sup>rd</sup> Flood Warden (for High Street and North Road) had still not been identified and that Cllr M Bryan is carrying out this role in the short term. Cllr P. Baker stated that 1/3 of the sandbags issued 12 months ago which he has been storing have perished and in time the remainder will also perish, as they suffered a period when they were removed from the storage shed and left out in the open. He will however keep those which are still usable. It was noted that HDC policy is to no longer issue sandbags and residents are being encouraged to implement other more robust flood defences at their properties. The meeting was informed that sandbags are available from a local supplier - Cllr Powley agreed to investigate this further.

Cllr  
Powley

108.6 Play Area and Planters Maintenance – Cllr Bryan reported that play equipment in the play area has green growth on it and requires cleaning. Prior to the meeting he had circulated 2 quotes which include a chemical screen to discourage further growth.

**RESOLVED:** To accept the quotation from Wild Blessings to clean the play equipment with chemical screen - cost of £550.00.

Cllr  
Bryan

It was also reported that a fallen tree from an adjacent residential property is leaning on the play area fence. Cllr P. Baker will investigate and speak with the tree owner.

Cllr P  
Baker

108.7 Parish Paths and Trees – A new Tree Survey is required. Although this cost has not been allocated in next year's budget, Cllr P Baker suggested that a quotation is obtained from the same contractor as before, along with one other for discussed at the next meeting. This was agreed by all councillors.

Cllr P  
Baker

It was noted that Highways have informed Cllr Gardener that the pavements at Buckworth Road and Highfield are down for repair.

Cllr Stone reported that the Jubilee tree (Hornbeam) has been planted and that she will keep it watered.

**ACTION**

108.8	Alconbury Weald Parish Liaison – Cllr J Baker has been attending meetings however feels that they are of no real value as not much information is given. She also stated that she never receives minutes from the meetings even after requesting copies. Cllr Gardener stated that, as he also attends these meetings, he will ask if more information can be provided in future and that he could report matters of interest to the council in future. Council also noted that the developers of the Weald circulated a very informative newsletters to all household in the village periodically, so negating the need for this item to continue to be on the agenda on a regular basis.	
108.9	Wooley Hill Wind Farm Grant Body – Next meeting is in April. Cllr Stone will attend and report back at the next meeting. The Parish Council has no current bid for any projects but Cllr Stone suggested that the village might benefit from the installation of enclosed dog exercise area. It was agreed that Cllr Stone should investigate the practicality and potential cost of such a project.	Cllr Stone
108.10	No other actions required as a result of the above reports.	
<b>109.0</b>	<b>VEHICLE PARKING ON SPRINGFIELD ROAD</b> It was noted that a complaint had been received regarding vehicles parking too close to the entrance onto Buckworth Road which forces other vehicles turning in onto the wrong side of the road. Yellow lines on the junction to stop the vehicles parking there were suggested as a possible solution however there is a cost attached to this and a Traffic Road Order is required which can be expensive. Cllrs Rochford and Stone proposed to look into this and will report back at the next meeting.	Cllrs Stone & Rochford
<b>110.0</b>	<b>QUEENS PLATINUM JUBILEE 2022</b> The Fun Day will be moved from the Jubilee weekend to the following weekend on 12 <sup>th</sup> June 2022 to coincide with the Tour of Cambridgeshire Cycle Race. As Alconbury Sports and Social club has a full list of activities taking place during the Jubilee weekend it was agreed that the Parish Council will not organise any other events.  Cllr Bryan suggested that the Parish Council purchase a memorial jubilee plaque for the newly planted tree. Cllr Stone agreed to obtain a quotation a tree plaque for the next meeting	Cllr Stone
<b>111.0</b>	<b>TOUR OF CAMBRIDGESHIRE CYCLE RACE</b> Cllr J. Baker is attending a meeting on 21 <sup>st</sup> March 2022 and will give an update on the cycle race at the next meeting.	Cllr J Baker
<b>112.0</b>	<b>RENEWAL OF WHITE HART PUB AS AN ASSET OF COMMUNITY VALUE IN ALCONBURY WESTON</b> Cllr Bryan has submitted the application and received notification from HDC that it has been received. It was noted that the White Hart Tenant Landlord is positive that this is being done.	Cllr Bryan
<b>113.0</b>	<b>PARISH COUNCIL ELECTIONS 5<sup>TH</sup> MAY 2022</b> All Councillors are up for election in the forthcoming elections on 5 <sup>th</sup> May 2022. Election notices will be displayed in the parish from Monday 28 March 2022. Nomination papers can be delivered by hand from Monday 28 March 2022 but no later than 4pm on Tuesday 5 April 2022 during Office Hours of 9.00am until 5.00pm. Cllr J. Baker agreed make an appointment and take in everyone's forms. If the parish is contested and an election held, the counting of these votes will take place on Friday, 6 May 2022 at One Leisure St Ives. Further information can be obtained from HDC Democratic Services: <a href="mailto:elections@huntingdonshire.gov.uk">elections@huntingdonshire.gov.uk</a> or telephone (01480) 388129.	Cllr J Baker
<b>114.0</b>	<b>CAPALC AFFILIATION 2022/23</b> <b>Resolved:</b> To renew the CAPALC affiliation 2022/23 at a cost of £380.68. This includes the additional fee of £50 for the Data Protection Office Member Scheme.	Clerk

**ACTION****115.0 PLANNING**

**21/02850/FUL:** Construction of a garden room for use as a nanobrewery under Class E(g)(iii) industrial processes - Uses which can be carried out in a residential area without detriment to its amenity at 40 Wheatsheaf Road, Alconbury Weston, Huntingdon PE28 4LF

Alconbury Weston Parish Council recommends the approval of the application (on the assertion stated in the application that neighbours will not be disturbed by noise or smell).

**Resolved:** No material observations – recommend approval.

Clerk

**22/00145/S73:** Removal of conditions 3 (Material), 4 (Landscape), 5 (levels) ,6 (ecology), 7 (tree protection), 10 (architectural details) to 18/01946/FUL as the majority of the works are now complete on site at 50 Hamerton Road Alconbury Weston Huntingdon PE28 4JD

**Resolved:** Although the Parish Council has already submitted a no observation comment against this application, at their meeting on 7th March 2022, Councillors would like to see in the public domain a report as to why each condition is being changed and what they are being changed to, and also see a detailed report on what the applicant is not complying with. The Parish Council wish to be provided with this information.

Clerk

**22/00039/HHFUL:** First floor rear and side extension, All Materials, colours & Heights of the proposed extension will match the existing structure. Brick, Tiled roof, wooden framed windows at 63 Highfield Avenue Alconbury Weston Huntingdon PE28 4JS

**Resolved:** No material observations – recommend approval.

Clerk

**22/00377/TRCA:** Works to Tree in Conservation Area: T1 Wild Cherry & T2 Lilac - 2m reduction of branches to prevent damage to roof tiles, T3 Conifer - remove and replace with wild or flowering Cherry at Stags Holt 10 North Road Alconbury Weston Huntingdon PE28 4JR

**Resolved:** No material observations – recommend approval.

Clerk

**22/00232/LBC:** Replacement of windows at 12 High Street, Alconbury Weston, Huntingdon PE28 4JP

**Resolved:** No material observations – recommend approval.

Clerk

**116.0 ORDERS FOR PAYMENT**

Ratify payments made between meetings:  
February 2022

1. Salaries incl. PAYE – C Copley	£331.20
2. Salaries incl. PAYE - A Benfield	£84.60
3. Information Commissioners Office D/D	£35.00

Orders for payment March 2022:

1. Tree purchase – A. Stone	£66.75
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**Resolved:** That the above orders be agreed for payment

Clerk

**117.0 BANK RECONCILIATION AND MONIES RECEIVED**

117.1 **Resolved:** That the bank reconciliation be confirmed as correct.

117.2 **Resolved:** Expenditure against budget was reviewed.

**118.0 MATTERS FOR INFORMATION**

£100.00 is being donated for the memorial bench maintenance. The Clerk confirmed that she has sent the bank details to the relevant person. The money will be allocated to the maintenance budget.

**ACTION**

**119.0 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF THE PRESS AND THE PUBLIC**

**Resolved** that in accordance with section 1(2) of the Public Bodies Admission to Meetings Act 1960 and by reason of the confidential nature of the business, the Press and the Public be excluded from the meeting

**120.0 RECRUITMENT OF NEW CLERK**

Recruitment of the new Clerk and applications received was discussed.

**Resolved: That the position be offered to Alison Brown and that Cllrs Powley and P Baker Draft appropriate formal job offer, contract and terms and conditions papers**

Cllrs  
Powley &  
P Baker

**121.0 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 READMISSION OF THE PRESS AND THE PUBLIC**

**Resolved** that the confidential business been concluded, the Press and the Public be admitted to the meeting

**122.0 DATE AND TIME OF NEXT MEETING**

Monday 11<sup>th</sup> April 2022– Alconbury Hall, Alconbury at 7pm.

The meeting closed at 9.05 pm.

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