

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparishcouncil.co.uk

Locum Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough PE2 8TA

parishclerk@alconburywestonparishcouncil.co.uk

Tel: 01733 346483

Minutes of the Alconbury Weston Parish Council meeting held on Monday 11th April 2022 at Alconbury Hall, School Lane, Alconbury PE28 4EQ at 7.00pm

123.0 PRESENT

Councillors: B Powley (Chairman) J. Baker (Vice Chair) P. Baker, S. Rochford & A. Stone

Clerk: A Brown

Also present: County and District Councillor I. Gardener
10 x Members of public.

124.0 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Bryan (personal).

125.0 DECLARATIONS OF INTEREST

Cllrs J. Baker and P. Baker: agenda item 135

The Chair used his discretion and moved agenda item 126 to the end of the meeting.

126.0 RECRUITMENT OF NEW CLERK

The contract for the new Clerk was in the process of being formalised.

127.0 PUBLIC PARTICIPATION

10 members of the public voiced their objections against planning application 22/00298/FU - agenda item 135, and stated that the proposed drainage at the site was insufficient as it would cause more flooding issues for neighbouring properties. To be discussed by the Parish Council under the relevant agenda item.

The Chair used his discretion and agenda item 135 was moved up and discussed.

128.0 MINUTES

RESOLVED: The minutes of the Alconbury Weston Parish Council meeting held on 7th March 2022 were agreed as a correct record of the meeting and signed by the Chair.

129.0 REPORTS FROM DISTRICT AND COUNTY COUNCILLOR

Cllr Gardner read out his report which is appended to these minutes.

130.0 REPORTS FROM REPRESENTATIVES

130.1 Grass cutting and village green – Cllr P Baker stated that the grass schedule has been circulated to all councillors however this can be adjusted so that the grass can be cut just before the Fun Day and the contractor will arrange for the arisings to be taken away.

130.2 Highways and Speedwatch SID – Cllr Stone informed the meeting that Speedwatch cannot be conducted in Alconbury Weald as the roads are not yet adopted. This means that the Alconbury Weston Parish Council now owns the Speedwatch equipment. Dates for Speedwatch sessions will be promulgated in due course.

Results from the SID in Hammerton Road have been circulated to Councillors, more results to follow. The SID will next be moved to Buckworth Road.

As the Parish Council had been successful in its recent LHI bid for a second SID, there will be more more speed monitoring of the village approaches in the future.

130.3 Communication with parishioners – A report on the Council activities was submitted to the Parish Pump magazine.

130.4 Flood alleviation (including TABFG report) – The latest TABFG report is appended to these minutes.

130.5 Flood Emergency Planning – The proposal from CCC Highways that nominated members from the TABFG should hold a key allowing them to control the ford gate was discussed. Cllr P Baker stated that there are liability concerns which must be addressed and more information on the proposal is required. It was agreed that the Flood Group and Parish Council must be happy with the details of the arrangement before proceeding.

RESOLVED: The Parish Council will seek further details and clarification on the CCC Highways proposal for a Flood Group member to be a key holder for the ford gate.

130.6 Play Area and Planters Maintenance – The play equipment has been cleaned.

130.7 Parish Paths and Trees – Cllr P Baker stated he had spoken to the owner of the fallen tree which was reported at the last meeting and that it had been dealt with.

Cllr Powley asked the meeting if there had been any progress with formalising the status of the footway between Alconbury Weston and Alconbury. It was believed that Highways are responsible for a footway and that the digital map still needs to be updated to show its status as a footway accordingly. Cllr P Baker stated that he will chase this up. Cllr Gardener stated that he will check with Sharon Middleton at CCC Highways whether the footway is down for repair.

130.8 Alconbury Weald Parish Liaison – Item to be removed from the agenda.

130.9 Wooley Hill Wind Farm Grant Body – Cllr Stone reported that she had attended the recent meeting and had circulated the minutes to everyone. Not everyone applying for grants had been successful. Cllr Stone stated that she had not yet progressed with the enclosed dog exercise area idea but had discussed it with Cllr J Baker.

130.10 No other actions required as a result of the above reports.

131.0 VEHICLE PARKING ON SPRINGFIELD ROAD

Cllr Stone reported that the issue had been resolved.

132.0 QUEENS PLATINUM JUBILEE 2022

It was noted that the Alconbury Sports and Social club have many events and activities planned for the Jubilee weekend and that they had done a leaflet drop. It was agreed to remove this item from the Council's agenda.

Cllr Stone reported that the memorial tree which she had planted was looking good and that she was watering it. She is still looking into the purchase of a commemorative plaque for the tree.

133.0 TOUR OF CAMBRIDGESHIRE CYCLE RACE

Cllr J Baker stated that the cycle race had been put back to the weekend after the Jubilee weekend. The organisers of the tour will provide all Parish Councils details of how much money was raised and who will benefit from it. The cycle race was expected to pass through the village between 10.00 hrs and 12.30 hrs, but the accompanying Village Fun Day would continue for as long as a quorum of attendees remained present. The next Fun Day meeting is on Monday, 18th April, and Cllr J Baker will provide an update. It was suggested that the Floodmobile could be set up at the Fun Day. Cllr J Baker agreed to raise this at the next flood group meeting.

134.0 PARISH COUNCIL ELECTIONS 5TH MAY 2022

All Election Notices were posted and Notice of Applicants nominated to the new Council.

135.0 PLANNING

22/00298/FU: Erection of a single building providing for 3no. dwellings, interlinked by open cartlodge style garaging. Replace the existing range of vacant commercial stables, extensive concrete yard, freestanding storage units, associated manege and paraphernalia such as flood lighting. Stables Hamerton Road Alconbury Weston

RESOLVED: To refuse the application and refer to the Development Management Committee for the following reasons:

Planning App 22/00298/FUL, referred to below as Tranche2, needs to be considered in conjunction with planning app 18/01940/FUL, referred to below as Tranche 1, as amended by planning app 22/00145/S73.

The key issue concerns flooding. The Tranche 1 application envisaged a drainage system involving a catchment under an approach road with a permeable surface. So far, there is no evidence of construction of such a catchment and the Tranche 2 application shows its drainage arrangements feeding onto the same approach road which is now labelled as having a tarmac surface - presumably non-permeable.

Although the Tranche 2 drainage proposals appear satisfactory to the point of controlled discharge from that site, they cannot be judged in isolation of the Tranche 1 implementation, detailed plans for which have still not been seen by the Parish Council - despite a request for such in response to the Tranche 1 amendment proposal.

The success of flood prevention measures for both tranches is also dependent on ongoing maintenance, the responsibility for, and enforcement arrangements for, are not clear.

The Tranche 1 proposal also made provision for overflow parking on part of what is now included in the Tranche 2 site; that provision now seems to have been taken out, so risking overflow parking onto Hamerton Road near a dangerous corner.

More detail needs to be put forward on drainage arrangements for Tranche 1 and for clarification of the overflow parking arrangements.

136.0 ORDERS FOR PAYMENT

Payments ratified made between meetings:

March 2022

1. Salary incl. PAYE – A Benfield	£75.01
2. HMRC	£49.60
3. SR Howell & Co – payroll services	£60.00
4. ASKIT – Annual email subscription	£55.44
5. Wild Blessings – Play equipment cleaning	£550.00
6. Alconbury Hall – room booking	£13.75
7. CAPALC – affiliation fee & DPO 2022/23	£380.68
8. CAPALC – Locum Clerk service	£659.25
9. Unity Trust Bank service charge	£18.00

Orders for payment April 2022:

1. Drax Ltd - Street lighting January 2022 (DD)	£9.79
2. Drax Ltd - Street lighting February 2022 (DD)	£18.66
3. Salary backpay award incl. PAYE–C Copley	£16.94
4. Beam grass cutting	£285.00
5. askIT – Webhosting annual subscription	£249.60

RESOLVED: That the above orders be agreed for payment

137.0 BANK RECONCILIATION AND MONIES RECEIVED

137.1 **RESOLVED:** That the bank reconciliation be confirmed as correct. Monies received – Nil.

137.2 **RESOLVED:** Expenditure against budget was reviewed.

137.3 **RESOLVED:** Internal audit to be carried out by Evolve Tax & Accountancy, Chatteris.

137.4 **RESOLVED:** Ratified update of banking details – remove Ms A Benfield as administrator and replace with new Clerk details

137.5 The Clerk confirmed the HDC precept 2022-23 payment as £16,500. Band D charge - £55.56.

138.0 MATTERS FOR INFORMATION

Cllr Gardener stated that CCC are looking at how funds will be administered for putting in 20 mph limits. An Officer will come out to the Parish and look at which roads are suitable. It was suggested that a notice is put up in the noticeboards asking residents for their comments on this matter.

Cllr J Baker stated that CIL money will soon be available to the Parish Council and that residents should be asked what they would like it spent on. CAPALC should be asked to advise as to how this money can be spent. Agenda item at next meeting.

All polices need addressing and reviewing. Agenda item at next meeting.

139.0 DATE AND TIME OF NEXT MEETING

Monday 9th May 2022 at 7.00 pm in the Memorial Hall, Alconbury. This will be the Annual Meeting of the Parish Council which will be preceded by the Annual Parish meeting.

The meeting closed at 8.03.pm.