

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparish-pc.gov.uk

Parish Clerk: Alison Brown

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Minutes of the Alconbury Weston Parish Council meeting held on Monday 23rd January 2023, Alconbury Sports & Social Club, Alconbury PE28 4EX at 7:00 pm.

PRESENT: Councillors: M. Waring (Chair), K. Brine, N. Morton, A. Stone and A. Brown (Clerk).

Members of public: 3

HDC/CCC: 0

130.0 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr. J. Baker, Cllr. P. Baker and Cllr Wheatley.

131.0 DECLARATIONS OF INTEREST

Cllr Waring – agenda item 133.2: Planning application 22/00298/FUL.

132.0 PUBLIC PARTICIPATION

1. A resident asked if the Parish Council knew what the thinking was for Huntingdonshire District Council (HDC) to create Tree Preservation Order Number 23/003 in relation to Land North of 13 North Road Alconbury Weston - agenda item 132.2. Cllr Waring responded that the Parish Council is unsure why as no explanation has been given by HDC.
2. A resident informed the Parish Council that they will be removing a diseased Ash tree near Mole Catchers Cottage. This was noted by the Parish Council and informed the resident that it would be prudent to check with the HDC Tree Preservation officer prior to removing the tree.

133.0 PLANNING

133.1 RESOLVED: To ratify comments submitted in between meetings on applications below:

- 22/80383/COND Discharge of condition 9 (Key Phase 2 Definition) for 1201158OUT at Alconbury Airfield Ermine Street Little Stukeley
Comment submitted to HDC: No observations either in favour or against the proposal.
- 22/80374/COND Discharge of condition 10 (Key Phase 3 Framework) for 1201158OUT at Alconbury Airfield Ermine Street Little Stukeley
Comment submitted to HDC: No observations either in favour or against the proposal.

133.2 Comments resolved on applications where appropriate:

- 22/02585/TRCA – Tree works application - Poplar House, Vinegar Hill, Alconbury Weston
RESOLVED: No comments to be submitted as deadline had expired.

Cllr Waring left the meeting for the next agenda item.

- 22/00298/FUL – Amended Description: Demolition of stables and associated paraphernalia and erection of 3 no. dwellings – one pair of semi-detached (3 beds) and 1 detached (2 beds) with associated parking (cartlodges) – Stables, Hamerton Road, Alconbury Weston
RESOLVED: That the Parish Council's objection and comments still stand against this application.

Furthermore, the Parish Council notes that this planning application has been amended to acknowledge that there are 3 distinct properties proposed for the site of the Stables at 50 Hamerton Road Alconbury Weston. There would appear to be no additional revised drawings published online, and our comments are limited to those pertaining to the amended description. Our original comments against this application stand, along with the following observations.

The drainage system for Tranche 1 of this development, 18/01940/FUL, and amended by 22/001345/S73 does not appear to have been implemented and the additional surface water

run-off from this development now causes Hamerton Road to flood at the bottom of the driveway making it the first point to flood. This development runs onto Hamerton Road at its lowest point and water accumulates causing flooding of the road close to a blind bend.

The Tranche 1 proposal made provision for parking, but has never been provided, on part of what is now the Tranche 2 site (that this application is for) and which Tranche 2 seeks to remove. The Parish Council expressed concerns in our original response that there would be parking on Hamerton Road close to the blind bend, this off-road parking was not provided and there has been vehicles parked on Hamerton Road this winter close to the blind bend, parked across the footpath.

In recognition of the change of description, the Parish Council is concerned that 3 substantial houses are proposed for the site of one set of stables. As the dwellings extend considerably beyond the footprint of the stables, we find that this is unacceptable and will change the character of the area.

Cllr Waring re-joined the meeting.

- Huntingdonshire District Council: Notification of Tree Preservation Order Number 23/003 in relation to Land North of 13 North Road Alconbury Weston (to cover A1 Area of Mixed Species, predominantly Ash)
RESOLVED: No comments to be submitted.

133.3 Updates received on previous applications:

- 22/01350/OUT - Land North West Of 1 Chequers Close, Alconbury Weston – Pending decision.
- 22/00905/FUL- Land Rear Of 9 High Street, Alconbury Weston – In progress.
- 21/01349/FUL Buckworth Lodge Stud, Buckworth Road, Alconbury Weston, Huntingdon PE28 4JX – Approved.
- 22/00145/S73 - 50 Hamerton Road Alconbury Weston Huntingdon PE28 4JD – approved.
- 22/02042/FUL- Sallows Farm, 86 Hamerton Road, Alconbury Weston, Huntingdon PE28 4JD – In progress.
- 22/02361/TRCA - Land North Of 13 North Road Alconbury Weston – In progress.

134.0 MINUTES

RESOLVED: That the minutes of the Alconbury Weston Parish Council meetings held on 5th December 2022 were agreed as a correct record of the meeting and signed by the Chair.

135.0 REPORT FROM DISTRICT AND COUNTY COUNCILLOR

Cllr Gardener was unable to attend the meeting and sent in his report which is appended to these minutes. It was noted that the recycling centres are now accepting bulky waste items such as sofas and chairs. Cllr Brine will post this information on the noticeboard.

136.0 REPORTS FROM REPRESENTATIVES AND RESOLVE ANY ACTIONS IDENTIFIED

136.1 Highways, Speedwatch and SID

- Update on LHI bid – Buckworth Road
Cllr Morton reported that the LHI application to drop the kerb on the corner of Buckworth Road will be submitted in the next bidding round as costs for the works need to first be obtained. It also needs confirming if Parish Council CIL money can be used towards the project.
- SID
Cllr Stone reported that she had circulated the block graph information to all councillors prior to the meeting. The SID is still on Vinegar Hill and will go to North Road when it next moves.
- Speedwatch
This has not yet resumed. Cllr Stone will contact the Speedwatch coordinator for an update.

136.2 Play area

RESOLVED: To ratify the acceptance of the quotation from Wicksteed Leisure for the play area repairs highlighted in the recent inspection – cost £512.90 + VAT.

It was noted that the refurbishment of the goal posts have not yet been carried out due to recent weather conditions.

136.3 Flood alleviation/emergency planning

RESOLVED: To purchase 2 plastic storage boxes to house basic emergency flood equipment – cost £130.00 per box. The boxes will be located in the White Hart car park and at Thorns Farm.

Cllr Brine thanked Cllr Morton for the improved quality of outgoing flood information related WhatsApp messages.

137.0 THE ALCONBURY BROOK FLOOD GROUP (TABFG)

137.1 The December TABFG report was circulated prior to the meeting and is appended to these minutes.

137.2. Cllr Waring reported that he had met with Charles Dalleywater and was informed that HDC CIL money cannot be used for ford improvements as the works are not classed as development. HDC has suggested asking Highways if they can carry out the required works as the ford is a public right of way and as such should be maintained by them. It was agreed that Cllr Gardener's support in this matter would be helpful.

RESOLVED: Cllr Waring will ask Cllr Gardener if he can take this matter forward and initiate this with Highways.

Cllr Brine stated that Charles Dalleywater should receive some recognition for all his charity work.

RESOLVED: That Cllr Brine will write a letter to Charles Dalleywater to express the Parish Councils gratitude for his ongoing work with the TABFG.

It was reported that CCTV users who need to access the system are not able to do so as too many people have been given the password. Cllr Waring is attending a flood meeting next week and will ask for the CCTV password to be reset to reduce the number of people accessing the system.

138.0 COMMUNITY INFRASTRUCTURE LEVY (CIL) PAYMENT

The Clerk reported that there is £14323.48 CIL money in the budget.

A resident has contacted the Parish Council with a request for a table tennis table to be located at Alconbury Sports and Social Club. As CIL money must be spent for the benefit of Alconbury Weston residents, it was agreed that a table could possibly go in at Highfield Avenue play area. Improvements to the green have also been suggested. Cllr Stone will obtain costs for the next meeting. Cllr Stone will also contact Sawtry Parish Council and find out the cost of their new basketball net for the next meeting.

139.0 ALCONBURY WESTON PARISH NEIGHBOURHOOD PLAN

Cllr Waring reported that the Neighbourhood Plan is making good progress and that the Parish Council is entitled to a grant up to £10,000.00 during the life of the plan which must be spent in each relevant financial year. The resident's survey has been put together and is nearly ready for printing. If this can be done before 31st March 2023, funding in this financial year can still be applied for. The meeting was also asked whether ASKit can support the online survey being completed by different electronic devices. It was noted that Claire Bond is the Parish Council's Neighbourhood Plan contact at HDC.

RESOLVED: That Cllr Waring will apply for funding for the resident's survey printing costs. Cllr Morton will contact ASKit and find out if the online survey will support different devices completing the survey.

140.0 APPOINTMENT OF PARISH COUNCIL HANDYMAN

It was agreed that the Handyman suggested by Cllr Stone at the previous meeting will be given a trial job. Cllr Stone will ask the contractor to provide a quotation to repair the parish pump.

141.0 WASTE BIN ON NORTH ROAD

The Clerk reported that she had emailed HDC regarding the purchase of lidded dog waste bin to replace an existing bin however had not yet heard back.

142.0 MEETING DATES FOR 2023

Future 2023 meeting dates:

- 27th February
- 3rd April
- 15th May
- 26th June
- 31st July

Cllr Waring asked the meeting what could be done to encourage greater attendance by councillors to meetings as instances can occur whereby lack of attendance can cause a meeting to become inquorate and then decisions cannot be made.

RESOLVED: That all councillors sending meeting apologies must also provide a reason for their absence to the Parish Council prior to the meeting. A generic reason may be recorded at the meeting if the absence is of a sensitive nature. The Parish Council will then vote whether to accept or decline the reason of absence.

143.0 ADDITIONAL HELP FOR VULNERABLE RESIDENTS OF THE PARISH

Cllr Stone reported that there has been a general lack of interest in this matter, therefore it was agreed to remove this from the agenda.

144.0 ORDERS FOR PAYMENT

RESOLVED: To ratify December 2022 payments and resolve January 2023 payments. Cllr Brine and Cllr Stone to authorise the payments:

Unity Trust Bank	Bank charges 04/09/2022	£18.00
The Alconbury Flood Group Charity	Grant S137 LGA 1972 – Newsletter printing	£50.00
Wicksteed Leisure	Highfield Avenue play area inspection	£144.00
LexisNexis	Arnold Baker Local Council Administration publication	£131.99
Mrs A Brown	Clerk December 2022 salary & expenses	£326.40
HMRC	Clerk PAYE December 2022	£61.40
SHAWL	Transfer of funds held by Parish Council on behalf of charity	£825.00
Mrs A Brown	Clerk January 2023 salary & expenses	£261.65
HMRC	Clerk PAYE January 2023	£61.40
Drax	Street Lighting December 2022 (DD)	£9.83
Information Commissioners Office	Data Protection annual renewal fee (DD)	£35.00
Society of Local Council Clerks	Membership renewal fee	£55.80
Parish Online	Digital Mapping renewal 18 Jan 2023 – 18 Jan 2024	£75.60
Cllr Waring	Reimbursement: flowers for parish planters	£68.89

145.0 FINANCE

145.1 RESOLVED: That the bank reconciliation be confirmed as correct.
Monies received: Nil.

145.2 RESOLVED: Expenditure against budget was reviewed.

146.0 MATTERS FOR INFORMATION

Agenda item: How to advertise for volunteers to deliver the Neighbourhood Plan survey and chase up people to get them to complete it.

147.0 DATE AND TIME OF NEXT MEETING

Monday 27th February 2023, Alconbury Sports and Social Club

The meeting closed at 8:40 pm.

Agenda item: 135.0

Cllr Gardener report Alconbury Weston Parish Council Meeting – January 2023

The Butchers Close Planning Application has now completed its Section 106 agreement; therefore the Chequers Close application will be refused.

The land on Highfield Avenue adjacent to No 5 belongs to Diamond Construction Limited and not HDC, but HDC cut the grass.

The County Council's Children's and Young Persons Committee have agreed to commence a consultation on the closure of Great Gidding school in July 2023, with pupils being sent to other local schools, even though the majority of these are over-subscribed in certain year groups. The new Primary school in Sawtry is not due to open before September 24. At least one of the pupils comes from the Alconbury/Alconbury Weston area.

At the CYP committee I argued for this to be a genuine consultation and that no decision should be reached until everyone has given their view. If however closure is the preferred solution following consultation, then the closure of Great Gidding school and the opening of the new Sawtry school should be aligned.

I am working with the other neighbouring County Councillors on this issue, to try and keep the school open, particularly as HDC are preparing a new Local Plan which may result in more homes within the catchment area.

Chief Inspector Paul Rogerson of Cambridgeshire Police has offered an open invitation for him and his team to meet a Cluster group of parishes to discuss any specific issue.

Applications for LHI funding for 23/24 have now closed, the Panel meeting to discuss the applications will be in May 23.

The consultation regarding Sustainable Travel and the associated Congestion Charge has now closed. The County Council will be voting on the proposed Sustainable travel proposals and the associated congestion charge in March

At the latest consultation meeting for Councillors at HDC, I have asked that they look at providing an extension to the improved bus service to the villages such as Alconbury Weston. As none of the villages west of the A1 are included within the Sustainable Travel Zone proposed by the Greater Cambridge Partnership. Or an out-of-town Park & Ride site.

They are also proposing to increase the number of buses providing the Ting Service in West Huntingdonshire. Although I have been receiving complaints about the new service provider.

The Greater Cambridge Partnership are now saying that residents travelling to A&E at Addenbrookes would not be liable for the Congestion charge but have not said how this would work. The congestion charge will only operate on weekdays i.e. Monday to Friday, 7am to 7pm. All vehicles entering the zone will be charged including Electric vehicles.

The Cambridgeshire Mayor has consulted over his proposal to add a Mayoral precept to your Council Tax Bills from April 23. We wait to see if this proposal goes ahead.

The County Council budget meeting is on February 7th at which its budget proposals including Council Tax increases will be known. I am expecting a maximum increase in Council Tax from the Lib Dem/Labour/Independent administration.

The Fire Authority is proposing a £5 increase on its Council Tax levy for a Band D property.

The District Council has decided to prepare a new local plan to ensure the plan meets all the NPPF requirements. This process will take 5 to 6 years so you should continue to prepare you Neighbourhood Plan

You will be consulted on the New Local Plan, but the consultation periods will be tight. The Parish will need to keep abreast of the consultations, some of which will affect Alconbury Weston others not.

The recycling centres are now accepting bulky waste such as sofas and chairs.

The proposed HDC Climate Strategy will be going to Cabinet tomorrow.

The District Councils budget meeting is on 22 February

Contact Email on lan.Gardener@cambridgeshire.gov.uk

Kind regards

Ian

Cllr Ian Gardener

County & District Councillor for Alconbury Weston

Agenda item: 137.1

Alconbury Brook Flood Group Report 16th December 2022

Alconbury Flood Alleviation Scheme:

- Survey is now complete
- Cost benefit ratio has moved a little. Our current contribution to a better estimate of benefit is a further door to door survey for flood depths in '98 and '20.
- Discussion about ensuring best possible and most accurate flow data is available for benefit calculation and modelling estimates.

Ponds Project: Planning permission for Alconbury Weston Pond submitted awaiting response from District Council. Quote for work confirms that this will be an expensive project with flood group fund raising a priority in the new year. Buckworth pond planning application ready and being checked. Landowner has generously offered to submit on our behalf since this increases chance of the application being successful

Volunteer work: A further 8 dead trees removed from near Polecat Lane

Newsletter: December edition of the community newsletter delivered to all households. Many thanks to all who helped.

Data Project: Cambridgeshire CC, and cThings working with us to get on-line flow, soil moisture and rainfall measurements available on-line via 4G. Locations chosen and equipment due for testing after Christmas. Also a bid for £7500 to enTrade for soil moisture sensors for a partnership experiment with Natural England.

Charity Registration application. Submitted.



**A Very Merry Christmas from
the Alconbury Brook Flood
Group**

**Huge thanks for your support in
the last year.**



Alconbury Weston Parish Council

Prepared by: Alison Brown
Name and Role (Clerk/RFO etc)

Date: 13th January 2023

Approved by: Cllr Mark Waring
Name and Role (RFO/Chair of Finance etc)

Date: 23rd January 2023

	Bank Reconciliation at 31/12/2022			
	Cash in Hand 01/04/2022			30,096.72
	ADD			
	Receipts 01/04/2022 - 31/12/2022			29,315.37
				59,412.09
	SUBTRACT			
	Payments 01/04/2022 - 31/12/2022			12,324.47
A	Cash in Hand 31/12/2022 (per Cash Book)			47,087.62
	Cash in hand per Bank Statements			
	Petty Cash	31/12/2022	0.00	
	The Public Sector Deposit Fund	31/12/2022	28,339.17	
	Unity Trust Bank	31/12/2022	19,462.24	
				47,801.41
	Less unrepresented payments			713.79
				47,087.62
	Plus unrepresented receipts			
B	Adjusted Bank Balance			47,087.62
	A = B Checks out OK			