

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparish-pc.gov.uk

Parish Clerk: Louise Clowery

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To: The Chair and Members of Alconbury Weston Parish Council You are hereby summoned to attend the Annual Meeting of Alconbury Weston Parish Council to be held on **Monday 18th September 2023 at Alconbury Sports & Social Club, Alconbury PE28 4EX at 7.00 pm.**

Louise Clowery

Proper Officer

11th September 2023

Public Participation – During the 10 minutes Public Participation, members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

AGENDA

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by LGA 1972 s 100

This section (at the Chair's discretion may last up to 10 minutes) is not part of the formal meeting of the Council and minutes will not be produced

63.0 APOLOGIES FOR ABSENCE

64.0 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

65.0 PLANNING

65.1 To resolve to submit comments on applications where appropriate:

Appeal application

- **REF:** 22/01350/OUT

Proposal: Proposed Rural Exceptions Residential Development for up to 15 Dwellings with all matters reserved except access and layout (re-submission of 21/01343/OUT)

Address: Land North West Of 1 Chequers Close Alconbury Weston

- **REF:** 23/80349/COND

Proposal: Discharge of condition 10 (Key Phase 2 Framework) for 1201158OUT

Address: Alconbury Airfield, Ermine Street, Little Stukeley, PE28 4WX

- **REF:** 23/01417/FUL

Proposal: Conversion of two existing out buildings to provide two short term holiday lets, including creation of new access

Address: The Bungalow Old Vinegar Hill, Alconbury Weston, Huntingdon, PE28 4JG

65.2 To receive an update on previous applications:

- 22/02361/TRCA - Land North Of 13 North Road Alconbury Weston
- 23/00211/FUL - Thorns Farm, Hamerton Road, Alconbury Weston
- 22/02468/FUL - Sallows Farm 86 Hamerton Road, Alconbury Weston

65.3 To track applications raised with the enforcement team.

Site reference	Planning Reference (if known)	Brief Description	Date of initial reporting to enforcement	Progress notes
48 North Road (land at the junction of North Road and Buckworth Road	None	Land clearance and removal of trees		
Buckworth Lodge, Buckworth Road	None	Clearance of pasture land with hardcore access	28/02/2023	28/02/23 - NM Email to Ian Gardener with site details and location map. 05/07/23 - NM Information resent to IG following an email from Alison Twyford. 01/08/23 NM - Follow up email to IG for update. 01/08/23 email reply from IG to say no update.
Land at the top of Vinegar Hill	None	Siting of 3 static caravans, 40ft container and security fencing.	04/07/23	04/07/23 - AS emailed information to Ian Gardener.
Agricultural store at the top of Vinegar Hill	16/02674/AGDET	The building is being used as a garage	06/04/23	06/04/23 - MW emailed enforcement following the PC meeting 03/04/23.
50 Hamerton Road	22/00145/S73	Removal of conditions		

66.0 MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 31st July 2023

67.0 REPORT FROM DISTRICT AND COUNTY COUNCILLOR

68.0 THE ALCONBURY BROOK FLOOD GROUP (TABFG)

68.1 To note TABFG report

68.2 Fallen willow tree to be discussed and replacement agreed.

68.3 To receive and resolve matter

68.4 To receive and resolve any other matters

69.0 REPORTS FROM REPRESENTATIVES AND RESOLVE ANY ACTIONS IDENTIFIED

69.1 Highways, Speedwatch and SID – Cllrs Stone, Morton

- SID Block graph data
- LHI Bid progress report
- Wheelie bin speed watch stickers

69.2 Play area – Cllr J. Baker

69.3 Parish Trees – Cllr Morton

69.4 Weeds – petition

69.5 Communication with parishioners – Cllr Stone, Wheatley

- To receive an update on the progress of creating a Facebook page
- Parish pump update

70.0 COMMUNITY INFRASTRUCTION LEVY (CIL) PAYMENT

To discuss options for the next CIL payment project

71.0 ALCONBURY WESTON PARISH NEIGHBOURHOOD PLAN

To receive update and resolve actions

72.0 NOTICEBOARDS & WEBSITE

72.1 To discuss the location and potential to purchase an additional noticeboard

72.2 To discuss website updates required.

73.0 ORDERS FOR PAYMENT

Resolve August 2023 payments:

L. Clowery	Clerk's salary August 2023	£232.50
HMRC	Clerk's Tax & NI August 2023	£58.20
L Clowery	Expenses for August 2023	£28.28
Drax	Unmetered street lighting	£9.83
BEAM	Grass cutting – Invoice no: AWPC (2022) 6 & 7	£570.00
CAPALC	Councillor Baker training	£75.00
CAPALC	Councillor Mobius training	£75.00
CAPALC	Annual conference – attendance for Clerk & Chairman	£150.00
A.Stone	Reimbursement for tree guard	£13.99
	Total	£1212.80

74.0 FINANCE

74.1 Monies received and bank reconciliation.

74.2 Review expenditure against budget

74.3 To approve the contribution to the Chairman's Microsoft 365 annual subscription.

75.0 MAGPAS AIR AMBULANCE GRANT APPLICATION

75.1 To consider and resolve grant application for £500

76.0 To consider the process when events are being held on the green.

76.1 To approve and sign the updated policy with changes suggested.

77.0 Policies and Social Media

77.1 To review and adopt a new Media Policy.

77.2 To review and adopt a new Model Publication Scheme policy

77.3 To review and adopt a new Social Media Policy.

78.0 Hedgehogs

78.1 Hedgehog Highway Project

79.0 Insurance Policy renewal

79.1 To discuss and approve the insurance policy renewal quotes.

80.0 Electricity Supplier

80.1 To discuss supplier contract renewal.

81.0 Remembrance

81.1 Remembrance Sunday celebrations

81.2 Approve the purchase of a wreath.

81.3 To discuss and approve the purchase of a Memorial Tommy Soldier.

82.0 Budget & Precept

82.1 To discuss next years budget and precept.

83.0 LHI 2024-25

83.1 To discuss the submission of an expression of Interest.

84.0 MATTERS FOR INFORMATION

To receive and note – no decisions can be made on these items.

85.0 DATE AND TIME OF NEXT MEETING

Monday 23rd October 2023, Alconbury Sports and Social Club

Meeting dates for the remainder of the year - Monday 27th November