

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparish-pc.gov.uk

Parish Clerk: Louise Clowery

6 Manor Farm Cottages Warboys Road Pidley Cambridgeshire PE28 3DA

parishclerk@alconburyweston-pc.gov.uk

Tel: 01487 500 115

To: The Chair and Members of Alconbury Weston Parish Council

You are hereby summoned to attend the Annual Meeting of Alconbury Weston Parish Council to be held on **Monday 20th May 2024 at Alconbury Sports & Social Club, Alconbury PE28 4EX at 7.15 pm.**

L Clowery

Louise Clowery

Proper Officer

13th May 2024

Public Participation – During the 10 minutes Public Participation, members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

AGENDA

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by LGA 1972 s 100

This section (at the Chair's discretion may last up to 10 minutes) is not part of the formal meeting of the Council and minutes will not be produced

017-24-25 - ELECT CHAIR AND SIGN ACCEPTANCE OF OFFICE

018-24-25 - ELECT VICE-CHAIR AND SIGN ACCEPTANCE OF OFFICE

019-24-25 - APOLOGIES FOR ABSENCE

020-24-25 - DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

021-24-25 - PARISH COUNCILLOR VACANCY

To receive and consider applications for co-option

022-24-25 - PLANNING

22.1 To resolve to submit comments on applications where appropriate:

- Reference: 24/00508/FUL
Proposal: Subdivision of an existing dwelling to form 2. Dwellings.
Address: The Bungalow, Old Vinegar Hill, Alconbury Weston, Huntingdon, PE28 4JG
- Reference: 22/00549/FUL
Proposal: Erection of new equestrian stables and manege and associated works
Address: Buckworth Lodge Stud, Buckworth Road, Alconbury Weston, Huntingdon, PE28 4JX

22.2 To receive an update on previous applications:

22.3 HDC Enforcement issues

023-24-25 - TO CONFIRM APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES TO THE FOLLOWING GROUPS AND ORGANISATIONS FOR THE MUNICIPAL YEAR: -

- Grass cutting & village green
- Speedwatch Liaison & SID data and battery change.
- Communication with Parishioners – Facebook, Website & Parish Pump.

- Flood Emergency Planning
- Flood Alleviation
- Flood Warden
- Play Area
- Parish Paths & Trees
- Planning
- Neighbourhood Plan
- Woolley Hill Wind Farm Grant Body Liaison
- (TABFG) Flood Group – Meeting Representative
- Alconbury Sports & Social Club – Meeting Representative

024-24-25 - MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 22nd April 2024

025-24-25 - REPORT FROM DISTRICT AND COUNTY COUNCILLOR

026-24-25 - THE ALCONBURY BROOK FLOOD GROUP (TABFG)

- 26.1 To note TABFG report
- 26.2. To receive and resolve any other matters

027-24-25- REPORTS FROM REPRESENTATIVES AND RESOLVE ANY ACTIONS IDENTIFIED

- 27.1 Highways, Speedwatch and SID – Cllrs Stone, Morton
 - SID Block graph data
 - LHI Bid progress report
 - Speedwatch report
- 27.2 Play area – Cllr J. Baker
 - Play area repairs update
 - Quote for play equipment and astro turf
 - Catalogue for choice of equipment
 - Quote for extension to circular bench.
- 27.3 Parish Trees – Cllr Morton
- 27.4 Communication with parishioners – Cllr Stone
 - Content for Social Media - Parish Pump & Facebook
- 27.5 Woolley Hill Wind Farm Grant Body Liaison– Cllr Stone
 - Fund Report
- 27.6 Parish Online – Cllr Mobius
- 27.7 Village Hall – Cllr Mobius
- 27.8 Communication with HDC – Cllr Mobius
- 27.9 Bus shelter on Ermine Street – Cllr Mobius

028-24-25 - COMMUNITY INFRASTRUCTION LEVY (CIL) PAYMENT

- Lecturn
- Village Hall/Astro Turf
- Combined large notice board/book library

029-24-25 - ALCONBURY WESTON PARISH NEIGHBOURHOOD PLAN

To receive update and resolve actions

030-24-25 - ORDERS FOR PAYMENT

Resolve May 2024 payments:

Mrs L. Clowery	Clerk’s Salary for April	£289.60
HMRC	Clerk’s Tax for April	£72.40
Scribe	Accounts renewal	£328.32
BEAM	Grass cutting	£285.00
Mrs. L. Clowery	Clerk’s expenses	£37.93
Morgan’s Handyman Services	Handyman materials	£654.80
Ask.IT	2 year domain name registration	£73.20
Morgan’s Handyman Services	Noticeboard repairs	£300.00

031-24-25 - FINANCE

- 18.1 Monies received and bank reconciliation.

032- 24-25 - ANNUAL RETURN AND STATEMENT OF GOVERNANCE

Annual Governance and Accountability Return for year ending 31 March 2024

- (a) Carry out a review of the effectiveness of the system of internal control and consider any findings
- (b) Approve by resolution the Annual Governance Statement
- (c) Consider the Accounting Statements
- (d) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)

033-24-25- APPOINTMENT OF INTERNAL AUDITOR FOR THE FINANCIAL YEAR 2024/25

To confirm the re-appointment of Evolve Accountancy as Internal Auditors for the financial year 2023/24

034-24-25 - MATTERS FOR INFORMATION

To receive and note

035-24-25 - DATE AND TIME OF NEXT MEETING

Monday 24th June 2024, Alconbury Sports and Social Club