

ALCONBURY WESTON PARISH COUNCIL

, www.alconburywestonparish-pc.gov.uk

Parish Clerk: Louise Clowery

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Minutes of the Alconbury Weston Parish Council meeting held on Monday 22nd April 2024 at Alconbury Sports & Social Club, Alconbury PE28 4EX at 7.00pm.

Councillors present: Councillor A.Stone, Councillor J. Baker, Councillor N. Morton, Councillor M. Waring, Councillor M.Mobius, Councillor D. Wheatley

Also Present: Mrs. L. Clowery (Clerk), Members of the Public: 0

001-24-25 - APOLOGIES FOR ABSENCE – Councillor I. Gardener (DMC Meeting), Councillor P. Baker

002-24-25 - DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item. – **None received**

003-24-25 - MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on:

- 25th March 2024

Proposer: Councillor J Baker Seconder: Councillor N Morton

004-24-25 - REPORT FROM DISTRICT AND COUNTY COUNCILLOR – None received

005-24-25 - PLANNING

005-1 To resolve to submit comments on applications where appropriate:

- No new planning applications received.

005-2 To receive an update on previous applications:

- 23/02503/REM – Butchers Close. Showing as 'in progress' with an HDC target date of 21 May 24.
- 24/00386/CLED – SJH Ltd. Showing as 'in progress' with an HDC target date of 29 April 24.
- 23/02390/FUL – Alconbury Hill. Showing as 'in progress' with an HDC target date of 10 June 24.

The following planning application is now closed, and can be removed from the PC agenda.

- 24/80341/COND – Pond at Sallows Farm. Approved 8 April 24.

005-3 - Planning enforcement Issues – There are no updates on any issues this month. Councillor Morton continues to prompt HDC for answers to our queries.

006-24-25 - THE ALCONBURY BROOK FLOOD GROUP (TABFG)

006-1 Decision required for planting of replacement Oak Tree. It was felt that this needed more thought due to the agreed location now being unsuitable as the tree needs to be 8 metres away from the watercourse. A suggestion of planting on the green is not suitable either because of its eventual size.

Update – Hydroplanters Vinegar Hill – Silver Fern who carry out the works need a ticket for 'Streetworks' and this has put back the work - It takes 12 weeks to get. The process of getting permissions through is endless. We are now looking at early autumn before work can start.

Update – Alconbury Weston Pond – Sallows Farm – Potential - work starting 22nd April

Future Event – Farm Walks – with funding from Natural England. The farms have yet to drill. [There is no actual dates yet for the walks but will probably be the first two weeks of May. Five Farms involved – inviting as many Farms as possible to join in. There is a restored pond to show them as well as other experiments/ trials being conducted. Worm Counts, seeds, soil experiments located on farm. Sediment traps, rainwater harvesting involving Lorawan telemetry to check depth of water. Intention to use rainwater harvesting tanks. Demonstration of soil techniques where samples will be collected during the summer.

TABFG – AGM Friday 31st May, for those interested.

006.2 To receive and resolve any other matters

007-24-25 - REPORTS FROM REPRESENTATIVES AND RESOLVE ANY ACTIONS IDENTIFIED

007.1 Highways, Speedwatch and SID – Cllrs Stone, Morton

- SID Block graph data – Councillor Stone has two graphs to share
- The extension is in the process of being purchased, the clerk is awaiting the invoice from the company.
- LHI Bid progress report – The results are due to be published in May.

007.2 Play area – Review Quote regarding extension to circular seat – Councillor J Baker has not yet received a reply. Request for this to be chased was made.

007.3 Play Park land – Cllr Morton has met with Copleys to register the land. They are looking into the prospect of going for adverse possession.

007.4 Parish Trees – Cllr Morton – There is one tree near the old fruit farm that is broken. This has been reported to the Rights of Way officer.

007.5 Village Maintenance

- Monument at the top of Alconbury Hill – Councillor Stone has written for volunteers to help on a day to spruce up the area in the latest parish pump article.
- Notice Boards Village Green – Minutes and agenda to be displayed each month. Councillor Waring and Councillor Mobius are now in possession of the keys and will co-ordinate between them to display the notices when emailed by the Clerk.
- Pump Surround (Hamerton Road) – The wood has been ordered and with the nicer weather around the corner this should be repaired soon.
- Church way footpath – Wooden bench which requires cleaning and treating. This simply needs to be cleaned
- Hamerton Road – The bench facing the main ford is unstable and is in need of repair. It was felt by some of the councillors that this bench may be beyond repair. Councillor Stone will ask the handyman to have a look and if so ask him to remove it so that it does not cause any harm to anyone. It was asked if the Clerk could look into options to replace this with a variety of materials for all to consider at the next meeting.

007.6 Communication with parishioners – Cllr Stone, Wheatley

- Facebook page update – There still continues to be new residents wishing to join the page.
- Information is being shared on a regular basis.
- Website update – There are still some account information from previous years missing. The Clerk will check and send this information over to the I.T. team to add. The precept also needs to be updated. The February minutes are not the signed version, this needs replacing. The facebook logo needs to be changed to blue as it is not recognisable at the moment.

008-24-25 - COMMUNITY INFRASTRUCTURE LEVY (CIL) PAYMENT

Options for CIL payment projects – Updates/Progress

- Lectern
- Social Prescriber
- Astro turf
- Transform your Parks with Artificial grass
- Telephone Box

Councillor Wheatley has been out of the country and has not been able to progress with these projects.

009-24-25 - ALCONBURY WESTON PARISH NEIGHBOURHOOD PLAN

- Discussion regarding funding for final compilation of Neighbourhood Plan in its entirety.

Councillor Waring has spoken with our I.T. support team who have confirmed that they could turn the neighbourhood plan into an editable document. This would be at a cost of £900. If all were in agreement Councillor Waring could then apply for a retrospective grant to include these costs. All councillors were in agreement to approve this suggestion.

Councillor Mobius now has access to provide maps for the Neighbourhood Plan. He has found that we may need to purchase more software but he continues to look into it. He has been informed that Parish online may be able to provide the information that is required.

010-24-25 - Decision regarding Councillor information published on website – Cllr Stone

It was agreed that all of the councillor's personal information will be removed from the website with a note directing to them to the Clerk's email address who will in turn forward their query on to the appropriate councillor.

011-24-25 - ORDERS FOR PAYMENT

Resolve April 2024 payments:

L. Clowery	Clerk's salary – March 2024	£217.20
HMRC	Clerk's Tax – March 2024	£144.80
L.Clowery	Clerk's expenses	£28.28
S.R. Howell & Co.	Professional charges for processing payroll	£72.00
BEAM	Grass cutting fees	£285.00

Proposer - Councillor N. Morton Seconder – Councillor A. Stone

012-24-25 - FINANCE

012.1 Monies received and bank reconciliation. Approved by all councillors.

012.2 Internal Audit – update – The Clerk confirmed that she hopes to drop the accounts to the auditors the first week of May.

013-24-25 - Traffic Management Training Courses

To agree on a councillor to attend on behalf of the Parish Council

No volunteers came forward to attend on behalf of the Parish Council

014-24-25 – Over 60's Club – To approve the request for a contribution of £125 to the 70TH Anniversary celebrations.

Resolved – It was agreed by all council members to approve the requested contribution.

015-24-25 – Policies – To adopt and approve:

- Environmental policy
- GDPR Privacy Policy
- Data Protection Policy

All policies were approved by all councillors and adopted as of the date of this meeting.

016-24-25 – To discuss the condition of the Horse chestnut tree following the works carried out by UKPN.

This has been reported to Highways and to our District Councillor who is looking into the matter.

017-24-25 - To accept notices and matters for the next agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that the business must be specified.

- Councillor Wheatley submitted her resignation with immediate effect as she is moving out of the village.
- The Ford is to be added as an agenda item for next month's meeting

018-24-25 - DATE AND TIME OF NEXT MEETING – Annual Meeting of the Parish Council followed by **Parish Council meeting**, Monday 20th May 2024, Alconbury Sports and Social Club