

ALCONBURY WESTON PARISH COUNCIL

www.alconburywestonparish-pc.gov.uk

Parish Clerk: Louise Clowery

6 Manor Farm Cottages Warboys Road Pidley Cambridgeshire PE28 3DA

parishclerk@alconburyweston-pc.gov.uk

Tel: 01487 500 115

To: The Chair and Members of Alconbury Weston Parish Council You are hereby summoned to attend the Annual Meeting of Alconbury Weston Parish Council to be held on **Monday 24th June 2024 at Alconbury Sports & Social Club, Alconbury PE28 4EX at 7.00pm.**

L Clowery

Louise Clowery

Proper Officer

17th June 2024

Public Participation – During the 10 minutes Public Participation, members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

AGENDA

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by LGA 1972 s 100

This section (at the Chair's discretion may last up to 10 minutes) is not part of the formal meeting of the Council and minutes will not be produced

036-24-25 - APOLOGIES FOR ABSENCE

037-24-25 - DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

038-24-25 - PARISH COUNCILLOR VACANCY

To receive and consider applications for co-option

039-24-25 - PLANNING

39.1 To resolve to submit comments on applications where appropriate:

- Reference: 23/02503/REM

Proposal: Reserved matters for appearance, landscape, layout and scale following outline permission 21/02027/OUT for up to 15 dwellings, including details reserved by conditions no.5 (drainage) no.6 (floor levels) no.7 (cycle parking) no.8 (EV charging) no.9 (LEMP) no.10 (tree survey) no.15 (offsite highways works) no.23 (foul drainage) no.25 (Part M standards).

Address: Land North of Butchers Close, Alconbury Weston

39.2 To receive an update on previous applications:

39.3 HDC Enforcement issues

040-24-25 - TO CONFIRM APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES TO THE FOLLOWING GROUPS AND ORGANISATIONS FOR THE MUNICIPAL YEAR: -

- Grass cutting & village green - Councillor
- Speedwatch Liaison & SID data and battery change - Councillor
- Communication with Parishioners – Facebook, Website & Parish Pump - Councillor
- Flood Emergency Planning - Councillor
- Flood Alleviation - Councillor
- Flood Warden - Councillor
- Play Area - Councillor
- Parish Paths & Trees – Councillor
- Planning - Councillor

- Neighbourhood Plan - Councillor
- Woolley Hill Wind Farm Grant Body Liaison - Councillor
- (TABFG) Flood Group – Meeting Representative - Councillor
- Alconbury Sports & Social Club – Meeting Representative – Councillor

041-24-25 - MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 20th May 2024 for:

- Annual Parish Meeting – 20th May 2024
- The Alconbury Weston Parish Council Meeting – 20th May 2024

042-24-25 - REPORT FROM DISTRICT AND COUNTY COUNCILLOR

043-24-25 - THE ALCONBURY BROOK FLOOD GROUP (TABFG)

43.1 To note TABFG report

43.2. To receive and resolve any other matters

044-24-25- REPORTS FROM REPRESENTATIVES AND RESOLVE ANY ACTIONS IDENTIFIED

44.1 Highways, Speedwatch and SID – Councillor TBC

- SID Block graph data
- LHI Bid progress report
- Speedwatch report

44.2 Play area – Councillor J. Baker

- Play area repairs update
- Quote for play equipment and astro turf
- Catalogue for choice of equipment
- Quote for extension to circular bench.

44.3 Parish Trees – Councillor TBC

44.4 Communication with parishioners – Clerk

- Content for Social Media - Parish Pump & Facebook

44.5 Woolley Hill Wind Farm Grant Body Liaison– Councillor TBC

- Fund Report

44.6 Bench To discuss and approve a quote for the purchase of a replacement bench

44.7 Grass cutting

028-24-25 - COMMUNITY INFRASTRUCTION LEVY (CIL) PAYMENT

- Lecturn
- Combined large notice board/book library

029-24-25 - ALCONBURY WESTON PARISH NEIGHBOURHOOD PLAN

To receive update and resolve actions

030-24-25 - ORDERS FOR PAYMENT

Resolve June 2024 payments:

| | | |
|-----------------|--|----------|
| Mrs L. Clowery | Clerk's Salary for May | £289.60 |
| HMRC | Clerk's Tax for May | £72.40 |
| CAPALC | Mark Mobius Councillor Training | £75.00 |
| BEAM | Grass cutting – AWPC (2024)_3 | £285.00 |
| Mrs. L. Clowery | Clerk's expenses | £44.12 |
| BEAM | Grass cutting – AWPC (2024)_4 | £285.00 |
| HDC | Litter bin emptying 1 April 24 – 31 March 25 | £1819.01 |
| Mrs. L. Clowery | SLCC - Split membership with Oldhurst Parish Council | £70.00 |

031-24-25 - FINANCE

31.1 Monies received –

- Precept - £17,242.00
- Village Maintenance Grass Cutting for two years - £2578.64

31.2 Bank reconciliation – Presented for approval

032- 24-25 -

ANNUAL RETURN AND STATEMENT OF GOVERNANCE

Annual Governance and Accountability Return for year ending 31 March 2024

- (a) Carry out a review of the effectiveness of the system of internal control and consider any findings
- (b) Approve by resolution the Annual Governance Statement
- (c) Consider the Accounting Statements
- (d) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)

033-24-25 - Frequency of the Parish Meetings – To discuss and approve the frequency of the parish meetings following the trial of monthly meetings for 6 months.

034-24-25 - MATTERS FOR INFORMATION

To receive and note

035-24-25 - DATE AND TIME OF NEXT MEETING

Monday 22ND July 2024, Alconbury Sports and Social Club